



INSTITUTIONAL DETAILS

Name	Universitas Indonesia
City, Country	Depok Campus and Jakarta Campus, Indonesia
Website	http://www.ui.ac.id/

About the university (2014-2015 data) Universitas Indonesia is a comprehensive state university, located in two campuses; Jakarta and Depok. The university is a home for more than 44,000 students studying in undergraduate, master and doctorate degrees. Universitas Indonesia offers 62 undergraduate programs, 68 master programs, and 37 doctorate programs. The university consists of 14 faculties, 2 graduate schools and 1 vocational program that offers a wide range of vocational studies.

- Faculty of Medicine
- Faculty of Dentistry
- Faculty of Public Health
- Faculty of Nursing
- Faculty of Pharmacy
- Faculty of Mathematics and Natural Sciences
- Faculty of Engineering
- Faculty of Computer Science
- Faculty of Law
- Faculty of Economics and Business
- Faculty of Humanities
- Faculty of Psychology
- Faculty of Social and Political Sciences
- Faculty of Administrative Sciences
- Graduate School of Environmental Studies
- Graduate School of Strategic and Global Studies
- Vocational Programs

Being one of the oldest university in Indonesia, Universitas Indonesia has a long standing experience in academic, research and community engagement through out the years of its establishment. Excellence research, publications, patents and innovations are enhanced through 65 research centers. The university puts resources in developing students creativity, talents and entrepreneurial skills, resulting in more than 30 tenants of business incubations at the university level.

Universitas Indonesia's internationalisation strategy started with mutual collaboration with universities worldwide. Currently the university maintains more than 240 partnerships with universities worldwide covering various models of cooperation, such as joint-degree, student exchange, short course program, internships, joint-research, joint-publication, joint-supervision and capacity building



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among other activities. Universitas Indonesia is also an active member of 15 international higher education consortiums and associations, which contributes to a stronger network for international mobility.

INTERNATIONAL RELATIONS SERVICE

Website	http://international.ui.ac.id/
Director	Prof. Melda Kamil Ariadno, S.H., LL.M, Ph.D. mkamil@ui.ac.id
Staff responsible for Erasmus+ ICM mobilities	Ms. Suyanti Adi Pawiro s.yantiadi@gmail.com ; yanti.p@ui.ac.id
Incoming and outgoing students	Ms. Windi Karim windi.karim@gmail.com (Foreign students coming to Universitas Indonesia) Ms. Rismeita rismeita@yahoo.com (Universitas Indonesia students going abroad)
Mobility and Reception Offices (OMA)	<u>International Office Universitas Indonesia</u> Gedung Pusat Administrasi (Central Administrative Building) 1st Floor, Universitas Indonesia, Depok, Jawa Barat, Indonesia 16424 Tel / Fax. +62.21.78880139 <u>Office hours:</u> Mondays to Fridays: 08.00 – 16.00

ACADEMIC INFORMATION

Academic calendar	It is divided in two semesters: <ul style="list-style-type: none">• August – December• February – June Each semester consists of 14 to 16 weeks and 2 weeks of examination period. Orientation days are planned to welcome exchange students at the beginning of each term. Attendance to these sessions is compulsory.
Course offer for Bachelor, Master and PhD students	http://international.ui.ac.id/exchange-study-abroad-courses.html
Credit system	Semester Credit Unit Semester credit units are the units of study counting towards a student's degree or diploma. They indicate the study load of any course. A single semester credit unit represents one fifty-minute period of in class work and two fifty-minute period of independent study per week during one semester or some work load equivalent performed in laboratory or field work, or in other approved activities.

Usual work load

24 Semester Credit Unit (SCU) for full-time students
15 Semester Credit Unit (SCU) for inbound exchange students

Grading system

Grade system at UI as follows:

GRADE	POINTS
A	4.00
A-	3.70
B+	3.30
B+	3.00
B-	2.70
C+	2.30
C+	2.00
C-	1.70
D	1.00
E	0.00

Letter grade only (A-E), incomplete or pass/non pass is not available

Deadlines for registration

Nomination Closing Date

For semester 1 intake (August – December): April 01
For semester 2 intake (February - June): October 01

Application Closing Date

For semester 1 intake (August – December): April 15
For semester 2 intake (February - June): October 15

Application

Application documents should be sent to the International Office (IO). The office will deliver the application to the related faculty where the application will be reviewed. Upon approval from the faculty, IO will issue admission packets to students. IO will serve as their point of contact during their stay once students arrive at the university.

- Student should make contact with the office at their university or host to manage exchange program.
- Student must seek advice and approval from home university to join our exchange program.
- Nominated student must complete the UI Student Exchange application form.
- Student must submit the complete application form and supporting documents to the exchange office to be forwarded to UI International Office.
- Following receipt of students' application, IO will seek approval for the requested study program from relevant faculty. Once it has been approved by the related faculty, an acceptance letter will be issued to the student.



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Application Documents

- Completed application form
- Certificate of enrolment (from current university)
- Certified University Transcript (in English)
- CV/Resume
- 2 (two) Letters of Recommendation (UI form)
- 1 (one) copy of passport
- Certificate of health
- Statement of financial guarantee
- 2 (two) current photos
- A statement of purpose (in Indonesian language/English, 500 words, explaining your purpose of study)
- One copy of Evidence of English proficiency (for non-native speakers of English)
- Bahasa Indonesia Certificate (student who wants to join regular class)
- Completed Learning Agreement (if credit transfer is needed)
- Completed housing form
- Bank Statement from Bank

Here's the link for the application:

<http://www.ui.ac.id/en/admission/page/application-form>

please choose for **Student Exchange**

Language of teaching	Courses are taught in English or Indonesian
Recommended language skills	At least a B2 level of English or Indonesian Language Proficiency (BIPA) Level 4
Language learning	Exchange students can enrol in Indonesian Language courses at the LBI programme (http://lbifib.ui.ac.id/). There are specific courses for UI exchange students.

PRACTICAL INFORMATION

Visa

All international students must have a valid visa to enter Indonesia. We suggest student to get the student visa. But, the process to obtain this immigration document will take about 60 to 90 days, because student should get a study permit (from the Ministry of Research, Technology & Higher Education in Indonesia) and telex visa (from the Directorate General of Immigration-Jakarta) before applying for student visa at the Indonesian Embassy in your home country or residences. These immigration process of obtaining study permit and telex visa can be complicated, but we can assist to recommend an agent to process your immigration documents with student's expenses.

Please be advised that these immigration process can only be started after getting the letter of acceptance.

Housing

As the number of rooms available in our university dormitory are very limited, we suggest students to find off-campus housing. Student can request for housing at their



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own expenses. Unless otherwise stated. The estimated fee for off-campus housing, living cost, meals, etc can be found in this fact sheet information.

Cost of living	<p>Students should plan the following monthly expenses (approximate): Estimated Budget per month</p> <ul style="list-style-type: none">• Housing: IDR 2.500.000/USD 185• Meals: IDR 2.700.000/USD 200• Books and supplies: IDR 500.000/USD 37• Transportation: IDR 450.000/USD 33• Communication & Internet Connection: IDR 450.000/USD 33• Photocopies: IDR 300.000/USD 23• Personal monthly needs: IDR 500.000/USD 37• Incidentals: IDR 150.000/USD 12 <p>Total: IDR 7.550.000/USD 559 *1 USD=IDR 13.500 (December 2017)</p>
Students with disabilities	<p>Information about facilities to welcome students with disabilities available on individual request depending on special needs. Please contact International Office (Ms. Windi Karim – windi.karim@gmail.com) during the nomination process detailing which disabilities and needs should be covered. Final acceptance will be done on a case by case basis.</p>
Integration activities	<p>Universitas Indonesia Buddy Club organizes gathering event and cultural activities where international students can meet domestic students.</p>