## IIM KOZHIKODE - INSTITUTIONAL INFORMATION

<table>
<thead>
<tr>
<th>Role</th>
<th>Contact Details</th>
</tr>
</thead>
</table>
| Head of the Institution (Director In-charge)       | Prof Kulbhushan Balooni, Ph.D.  
E-mail: director@iimk.ac.in  
Phone: +91 – 495 – 2809 201 |
| Dean (Academics)                                   | Prof S S S Kumar, Ph.D.  
E-mail: deanacad@iimk.ac.in |
| Dean (Administration)                              | Prof Debabrata Chatterjee, Ph.D.  
E-mail: deandev@iimk.ac.in |
| Chairperson (PGP / MBA Program)                    | Prof Rupesh Kumar Pati, Ph.D.  
E-mail: pgpchairperson@iimk.ac.in |

### International Relations Office (IRO)

<table>
<thead>
<tr>
<th>Position</th>
<th>Details</th>
</tr>
</thead>
</table>
| Chairperson, International Relations               | Prof L. Ramprasath, Ph.D.  
Tel: +91 495 2809248  
Email: lrprasath@iimk.ac.in |
| Assistant Administrative Officer                   | Mr. Prasheeb Kumar K.K.  
International Relations Office  
Tel: +91 495 2809380  
Email: prasheeb@iimk.ac.in |
| Exchange Coordinator                               | Ms. Asfina P.N.  
Tel: +91 495 2809 381  
Email: il@iimk.ac.in |
| Website                                            | www.iimk.ac.in |
| Telephone                                          | +91 495 2809 380/381 |
| FAX                                                | +91 495 2803 012 |
| Office Address                                     | International Relations Office (IRO),  
Indian Institute of Management Kozhikode  
IIMK Campus (P. O)  
Kunnamangalam, Kozhikode - 673 570  
Kerala, INDIA |
IMPORTANT INFORMATION – PLEASE READ THE FOLLOWING POINTS BEFORE YOU PROCEED FURTHER

1. **International Exchange (IE) program** is open only for masters’ students who are in their final year of study with good cumulative grade point average (CGPA). Undergraduate students are not eligible to apply.

2. IIM Kozhikode treats academics very seriously. **Class attendance** is an integral part of the curriculum. Occasionally, **classes are scheduled until late evenings and during weekends also** to accommodate a large number of elective courses. Due to this, it is necessary that a student always spends his/her time in the campus during the term.

3. Prospective students to IE program are strongly encouraged to diligently go through the detailed course outlines and make an informed selection of the courses. Owing to limited availability of vacant slots and pre-requisites for courses, it is not possible to guarantee that every student will be allotted the courses he/she opted for. Nonetheless, IRO tries its best to allot the courses based on the choices provided by the students.

4. After obtaining confirmation from the students regarding their course allotment, IRO freezes the same and any further requests for change of courses will not be entertained.

<table>
<thead>
<tr>
<th>Term</th>
<th>Period (TENTATIVE)</th>
<th>Deadline</th>
</tr>
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<tbody>
<tr>
<td>Term IV</td>
<td>07th June to 27th August 2016</td>
<td>April 30, 2016</td>
</tr>
<tr>
<td>Term V</td>
<td>05th September to 28th November</td>
<td>May 15, 2016</td>
</tr>
<tr>
<td>Term VI</td>
<td>12th December to 12th March 2017</td>
<td>May 30, 2016</td>
</tr>
</tbody>
</table>

**DOCUMENTATION: TO BE SUBMITTED ELECTRONICALLY**

1. Duly filled-in IIMK registration form received by the candidate by email after his nomination by his/her home institution
2. Scanned copy of passport pages showing date of birth, nationality and address
3. Official transcripts of all the courses completed to date by the candidate in his/her current program
4. A certificate attesting student’s English language skills (oral and written) must be provided by a competent authority
5. Colour photograph (max 200 kb). Five passport size photographs should be submitted to the International Relations office upon arrival.
ACADEMIC INFORMATION

EQUIVALENCE OF CREDITS

1 IIMK credit = 1.25 ECTS credits

Each course in IIMK Post Graduate Programme is structured around the concept of credit. Each credit represents 10 hours of classroom sessions.

LANGUAGE OF INSTRUCTION

All courses are taught only in English

GRADING SYSTEM

IIMK follows a grading scheme of 13 levels ranging from A+ to F as given in the following table:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>A+</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>C-</th>
<th>D+</th>
<th>D</th>
<th>D-</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Point</td>
<td>4.33</td>
<td>4</td>
<td>3.67</td>
<td>3.33</td>
<td>3</td>
<td>2.67</td>
<td>2.33</td>
<td>2</td>
<td>1.67</td>
<td>1.33</td>
<td>1</td>
<td>0.67</td>
<td>0</td>
</tr>
</tbody>
</table>

COURSES OFFERED

Please visit the link: [http://iimk.ac.in/academics/pgp/IECoursesOffered.php](http://iimk.ac.in/academics/pgp/IECoursesOffered.php)
TUITION FEE

No tuition fee is charged from the students of partner institutions coming on exchange visit to IIMK.

CAMPUS ACCOMMODATION

- Single/double occupancy student hostel accommodation is provided on the basis of availability. At present INR 36,000 (USD 540) is the double occupancy accommodation fee for a term.
- Students are expected to vacate the hostel room within 3 days from the last date of their examination.
- Submission of “No dues certificate” to the IRO is mandatory before leaving the campus, failing which academic transcripts will be withheld until all the dues are cleared.

GENERAL CODE OF CONDUCT

- It is expected that students attending classes at IIMK understand and subscribe to the ideal of academic integrity, and are willing to bear individual responsibility for their work.
- Any work (written or otherwise) submitted to fulfil an academic requirement must represent a student’s original work. Any act of academic dishonesty, such as cheating or plagiarism will attract disqualification from the program.
- Students are advised to be appropriately attired in a manner befitting the status as well as the occasion. Wearing transparent clothes and attire bearing vulgar, obscene or offensive prints or language is discouraged.
- IIMK adheres to the federal and state laws which prohibits unlawful possession, use, or distribution of alcohol and illicit drugs by students on the College premises, or in conjunction with any college-sponsored activity or event, whether on- or off-campus.

FACILITIES IN THE IIMK CAMPUS

- Computer laboratories
- Library
- Medical centre (scheduled hours)
- Business museum
- Cafeteria
- Post-office\Commercial Bank
- Indoor sports centre
- Gymnasium
- ATM’s
- Football and Basketball courts
- Walking/Jogging options
- Convenience Store
GENERAL INFORMATION

IMMIGRATION PROCEDURES

- Exchange students need a “Student Visa” for studying in India. Student Visas are issued for the duration of the academic course of study on the basis of acceptance letters issued by the IRO of IIM Kozhikode. In case of any particular stamp/seal on visa, the students are advised to bring it to the notice of the exchange coordinator at IIMK. Only under exceptional circumstances, a request for visa extension is entertained.

- As per law, during their stay at IIMK, students travelling to different places in India are expected to intimate their travel plans to IRO for onward submission to FRRO Office, Bureau of Immigration.

HEALTH INSURANCE

All exchange students are strongly encouraged to avail health insurance from their home country, which covers medical repatriation for the full Term.

COST OF LIVING

Living expenses for students, depending on their lifestyle, range between INR 5000 and INR 10000 monthly.

CLIMATE

Kozhikode is a town situated on the coast of Arabian Sea and experiences tropical climate. Temperature varies from 25 degree Celsius to maximum 34 degree Celsius in summer. June to September is monsoon season. Visitors during the monsoon season are advised to take adequate precautions for rainy season like umbrella, rain coat and shoes/slippers, etc.

REACHING IIMK CAMPUS

Airport

Kozhikode International Airport is 35 KMs away from the IIMK campus. Daily domestic flights from Mumbai, Delhi, Chennai, Bangalore and international flights from Dubai, Abu Dhabi, Doha, Colombo and Singapore are available. Pre-paid taxi service is available at the airport and it would cost approximately INR 900 to reach the IIMK campus.

Railway Station

Kozhikode railway station is well connected by rail with different parts of the country and the campus is about 15 KMs away from the railway station.