Exchange Office Contact Details

**Address:**
International Relations Team  
Ulsan National Institute of Science and Technology  
Library Building 202, Room 101  
UNIST-gil 50, Ulju-gun, Ulsan  
Republic of Korea, 689-798

http://uic.unist.ac.kr

**Exchange Office Staff:**
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Exchange Coordinator  
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**Exchange-related information**

<table>
<thead>
<tr>
<th>Level of Exchange</th>
<th>Usually undergraduate level courses</th>
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| **Duration of Exchange** (Tentative schedule) | Spring Semester: March 2 – June 21, 2018  
Fall Semester: August 27 – December 14, 2018  
* Dates may change upon circumstances  
Full Year: March – December |
| **Language of instruction:** | English |
| **Application procedure** | Application forms and guidance notes are available from [http://uic.unist.ac.kr](http://uic.unist.ac.kr) (Study at UNIST – Exchange Program)  
- At UNIST, UNIST International Relations Team serves as the primary coordinating unit, and all questions about the application process for exchange students should be directed to our office. Before contacting us, we recommend that you first consult with the exchange coordinator at your home university.  
- The required documents make up the application for applying to the exchange program at UNIST. You should submit these materials to the designated exchange coordinator at your home institution.  
- Your university’s exchange coordinator must first review the materials, and send them to the address at the top of this fact sheet. Once we receive your application, your final admission to UNIST will be determined by either the undergraduate or graduate school office. |
| **Required Documents** | 1. Certificate of Studentship  
2. Copy of Passport  
3. Recommendation Letters from Professors  
4. Official Transcript  
5. Curriculum Vitae  
6. Application Form |
Courses Available to exchange students

All classes offered by 10 schools* are conducted in English, which are open to all international exchange students. Please see our course catalog(http://unist.ac.kr – Campus life – Academics) for details of classes running.

Students at UNIST take classes amounting to 15~18 credits per term. This usually equates to 5~6 classes per term. Students coming for a full academic year should choose classes totalling 36 credits.

Students should select a provisional list of classes that they are interested in taking at UNIST. Classes should be listed in order of preference and students should mark any compulsory classes with an asterisk. **Applicants will finalise their curriculum upon arrival after talking with an academic adviser.**

* Mechanical, Aerospace and Nuclear Engineering  
  Urban and Environmental Engineering  
  Design and Human Engineering  
  Materials Science and Engineering  
  Energy and Chemical Engineering  
  Electrical and Computer Engineering  
  Life Sciences  
  Natural Science  
  Business Administration  
  Management Engineering

Application Deadlines

For 2018 Spring Semester, the deadline is **October 31, 2017**  
For 2018 Fall Semester, the deadline is **April 30, 2018**  

* Dates may change upon circumstances  
Incomplete applications, or applications received after these dates may not be processed.

Academic Dates (Tentative schedule)

Key dates(Dates may change upon circumstances, the office will inform changes)  
http://www.unist.ac.kr – Campus life – Academics – Academic Calendar  

**Semester 1:** March 2, 2018 – June 21, 2018 (including exam period)  
**Semester 2:** August 27, 2018 – December 14, 2018 (including exam period)

Academic Transcripts

Academic transcripts are sent to partner universities in February/August after marks have been approved by the relevant professors

Grading Scale

Lecture courses and combined courses (lecture & experiment) are evaluated with a letter grade. Courses that instructors have difficulty with giving exact grades can be evaluated with S (successful) or U (unsuccessful).

Grades over D-, and S are recognized as acquired credits. Details of grading system are as follows:

| Grades | A+ | A | A- | B+ | B | B- | C+ | C | C- | D+ | D | D- | F | S | U |
|--------|----|---|----|----|---|----|----|--|---|----|---|---|---|---|---|---|
| Point  | 4.3| 4.0| 3.7| 3.3| 3.0| 2.7| 2.3| 2.0| 1.7| 1.3| 1.0| 0.7| 0.0| Not Calculated | Not Calculated |
Accommodation
The university guarantees a place in our student dormitory to all international exchange students who submit their applications. There are seven dormitory buildings - all with different sizes, room types and prices. All rooms are furnished with beds, desks, bookshelves, closets. Private bedrooms are only available for the graduate students on a first come, first served basis.

Meal plans are not compulsory. Students are responsible for electricity, water, gas and other maintenance expenses (usually between KRW 10,000 to 20,000 a month). Students need to bring their own blanket and pillow since these are not provided by the dorms.

For more information, please visit: https://dorm.unist.ac.kr/home/index_03.asp

Visa requirements
As an international student, you need to obtain a D-2 visa to study in Korea. In order to apply for the visa, you should contact the Korean Embassy or a Consulate at your country of origin. Please refer to the following website regarding visa application procedures: http://www.mofat.go.kr/english/main/index.jsp.

The location of the embassy and consulate of the Republic of Korea in your country should appear on the website. You need to take the following documents with you when applying for the student visa:

- Passport (valid throughout the duration of your stay)
- Application form
- Application fee: USD 50 for single entry; USD 80 for multiple entry
- Certificate of admission
- Letter of invitation
- Certificate of the latest scholastic achievement
- Certificate of bank balance (over USD10,000) or certificate of scholarship

Information
International exchange students should visit the UNIST International Center website for more detailed info about UNIST, the city of Ulsan, and Korea and thoroughly review the International Student Guide: http://uic.unist.ac.kr