

Invitation of Exchange Students for Spring Semester, 2024 (Chung-Ang University, Republic of Korea)



Centennial Building (Bldg. #310), Spring 2023

Dear Esteemed Partners,

Warm greetings from Chung-Ang University, Seoul, Korea!

We are pleased to inform you of our nomination and application procedures for incoming exchange students to Chung-Ang University. The number of students, conditions of the exchange, and important dates are described below.

1. Available Number of Exchange Student(s)

Agreed number per semester, based on a mutual exchange student agreement.

Please, contact our office in advance if you would like to send more students beyond the agreed exchange student quota per semester.

2. Condition: Tuition Fee Waiver (or tuition fee-paying if agreed upon)

3. Campus: Seoul and Da Vinci (Anseong) Campus.

The campus is designated depending on your student's desired major. Please refer to the first part of the attached fact sheet.

* Exchange Students are responsible for airfare, registration card fees, and monthly living expenses which include meals, textbooks, insurance, and other personal expenses.

4. Study Period:

- * One Semester (Spring semester, 2024 only): March 1st, 2024 – June 21st, 2024
- * Two Semesters (Spring and Fall semester, 2024): March 1st, 2024 – December 21st, 2024
(end of Fall semester dates may change)

5. Nomination Deadline: **October 13th, 2023** (Please, use our official nomination form)

- * We have attached the nomination form for you to complete. Please send it back to us by **October 13th, 2023** in order for us to review the primary information of the nominee(s) and provide access to the online application system.
All exchange students need to be nominated by the Office of International Affairs at their home university, including the fee-paying visiting students.
- * **After reviewing the nomination form, we will provide the temporary IDs and PWs of approved students to the University coordinator's e-mail.**

6. Online Application: **October 16th – November 17th, 2023**

- *For Non-OECD nationalities, original documents should arrive by **November 30th, 2023**

7. Certificate of Admission (COA) issuance starts: **1st week of December, 2023**

COA is a required document for the student visa application. It will be issued in order and the student should receive the COA by the end of December at the latest to safely obtain the student visa (usually takes 4 – 8 weeks to obtain the visa but it depends on the Visa Centre/Consulate). Any missing/late arrival of the required documents will delay the issuance of COA and the student is solely responsible for ensuring the necessary documents are uploaded well (and original documents arrive on time).

*Any student renewing the passport after the online application, should inform in advance and send the renewed passport copy to OIA as soon as possible; COA should be issued with the new passport information and it takes time to make amendments.

8. Courses Offered in English

Please refer to the link below - a list of courses offered in English (from Spring 2023 to Fall 2023).

[Academic Year 2023 Courses Offered in English \(Fall 2023\).pdf](#)

Please note this is ONLY to be used as a reference. Not all the courses in the list will be opened. The final, official list of courses will be available through the online course registration system (Portal system) approximately 1 month before the beginning of lectures.

9. UCC Contest

To provide practical and useful information CAU students who are interested in exchange program, OIA holds UCC contest created by our incoming students to introduce each partner university. Among the students who film and introduce their home university, scholarships will be awarded to the winning entries after reviewed by the Office of International Affairs. Details for the contest will be announced

to the nominated students.

10. Global Fair

Every May/October, CAU promotes our partner universities to CAU students for study abroad through the Global Fair.

*Global Fair Spring 2023: [Global Fair After video](#)



Below is our postal address in case you need to send us the promotional materials to CAU for such event.

- Office of International Affairs
Chung-Ang University
Bldg. #310, Room 210,
84 Heukseok-Ro, Dongjak-gu, Seoul,
Republic of Korea (Postcode: 06974)

If you need further information, feel free to contact us.

Sincerely,



Julie Kim
Head of Inbound Program
Program Coordinator for Europe, Africa, and Chinese regions
Office of International Affairs
Chung-Ang University



Kyoungbin (Chloe) Lee
Head of Outbound Program
Program Coordinator for Americas, Oceania, Asia (except for mainland China, Hong Kong, Macau, and Taiwan)
Office of International Affairs
Chung-Ang University

Contacts

Inbound Matters (From Partner to CAU): inbound@cau.ac.kr

Outbound Matters (From CAU to Partner): outbound@cau.ac.kr

Other Matters including Partnership and Protocols: international@cau.ac.kr

Mailing address: Office of International Affairs, Chung-Ang University (Seoul Campus) Bldg. #310, Room 210,
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