

## UNDERGRADUATE FACT SHEET 2022-2023

### For ESIC UNIVERSITY

<b>Head of International Office</b> <b>Erasmus Institutional Coordinator</b>	Mr Antonio Alcántara <a href="mailto:antonio.alcantara@esic.edu">antonio.alcantara@esic.edu</a> +34914524160/+34600470611
<b>Outgoing Students Coordinator</b>	Ms Arancha Castellanos <a href="mailto:arancha.castellanos@esic.university">arancha.castellanos@esic.university</a> +34914524168/+34600488380
<b>Incoming Students Coordinator</b> <b>Chinese Students Coordinator</b>	Ms Xinyi Ying <a href="mailto:xinyi.ying@esic.university">xinyi.ying@esic.university</a> +34689307239

**Available campus for Exchange program: Madrid (E MADRID232)**

#### Academic Information for International Students: 2022-2023

<b>Academic Calendar</b>	<b>Semester 1:</b> 15 September – 22 December 2022*	<b>Semester 2:</b> 31 January - 20 May, 2023*
<b>Examination Period</b>	10 – 28 January 2023*	23 May, -12 June, 2023*
<b>Academic Breaks</b>	Winter break: 23 December 2022- 9 January 2023*	Spring break: 9 -17 April, 2023*
<b>Extra Examination Period</b>	20 June -20 July 2023*	20 June, 2021-20 July, 2023*

<b>Application Documents</b>	Application Documents to be sent by email to universities and be resent after completion via email	
<b>Nomination Deadline</b>	<b>May 15</b> (Annual/Semester 1 students)	<b>October 15</b> (Semester 2 students)
<b>Application Deadlines</b>	<b>May 30</b> (Annual/Semester 1 students)	<b>November 1</b> (Semester 2 students)
<b>Orientation Meeting</b>	TBA (Beginning of September)	TBA (End of January)

\*Final Dates to be advised

<b>Admission Process</b>	<p>1-Reception of application documents (see below)</p> <p>2-Admission confirmed by invitation to Welcome &amp; Orientation Day</p> <p>3-Admission certificates will be issued only upon request of students or universities, as well as visa certificate for nationals from outside the EU.</p> <p>4-Welcome Documents (Academic Calendar and Tentative Course Plan) are sent</p>
<b>Application Documents</b>	<ul style="list-style-type: none"> <li>• ESIC International Application Form</li> <li>• ID Card/Passport photocopy</li> <li>• Student's Transcript of Records,</li> <li>• 1 ID Photograph accepted only <b>format JPG.</b></li> <li>• Language Level Accreditation: Spanish (B2 or higher) and/or English (B2 or higher)</li> </ul> <p><b>E-mail address to send scanned documents:</b> <a href="mailto:international.office@esic.university">international.office@esic.university</a></p>
<b>Exams</b>	<p>Exchange students are entitled to take exam held at the end of each semester and resit exams held at the end of the academic year.</p> <p>No remote exams are going to be organized</p>
<b>Transcript Of Records</b>	<p>Transcript of records to be sent directly to universities <b>4 weeks</b> after the official end of the corresponding examination period</p>

### Grading system:

At ESIC, the grading scale is from 1 to 10. (5) Is considered the minimum pass mark.

GRADING SYSTEM	FAIL	PASS	SATISFACTORY	GOOD	VERY GOOD	EXCELLENT
ECTS	F	E	D	C	B	A
ESIC	(0 – 4,9)	(5 - 5,9)	(6 - 6,9)	(7 - 7,9)	(8 - 8,9)	(9 - 10)/MH

### Accommodation:

	EU students	Non-EU students
<b>Accommodation</b>	ESIC has no specific accommodation service, but we provide with information to the students.	
<b>Insurance Requirements</b>	Are covered by the European Health Card	Exchange students must have their own Private Medical insurance
<b>VISA</b>	Do not need to apply for a Spanish visa. (From the European Union)	Have to check with the Spanish Embassy in their home country
<b>Students With Disability Or Special Needs:</b>	In case of students with special needs please confirm on the Application Form	