





## FOR INTERNATIONAL EXCHANGE PARTNERS & STUDENTS

Academic Year 2017/2018

University name: Luleå University of Technology

### International Office Luleå University of Technology

<p>ERASMUS+ Coordinator Erasmus+ Bilateral Agreements Outbound/Incoming Erasmus+ Student Erasmus+ Teacher Exchange Erasmus+ Staff Exchange NORDPLUS Coordinator</p>	<p>AnnaCarin Larsson International Coordinator  Tel: +46 920 49 22 24 Fax: +46 920 49 29 57  E-mail for partner coordinator: <a href="mailto:annacarin.larsson@ltu.se">annacarin.larsson@ltu.se</a>  E-mail for students: <a href="mailto:inbound.exchange@ltu.se">inbound.exchange@ltu.se</a></p>	
<p>North2North and ISEP Coordinator Bi-lateral agreements with North- and South America, Asia and Australia Linnaeus-Palme Incoming and Outgoing students Erasmus countries Belgium; Netherlands; Ireland; United Kingdom.</p>	<p>Inger Niska Ekblom International Coordinator  Tel: +46 920 49 16 09 Fax: +46 920 49 29 57  E-mail for partner coordinator: <a href="mailto:Inger.Niska.Ekblom@ltu.se">Inger.Niska.Ekblom@ltu.se</a>  E-mail for students: <a href="mailto:inbound.exchange@ltu.se">inbound.exchange@ltu.se</a></p>	
<p>Social Student Coordinator – arriving; Orientation Programme Luleå University Reception Committee  Accommodation</p>	<p><a href="mailto:arrivals.exchange@ltu.se">arrivals.exchange@ltu.se</a>  <a href="mailto:lurc@lurc.se">lurc@lurc.se</a> <a href="http://www.lurc.se">www.lurc.se</a>  <a href="mailto:housing.exchange@ltu.se">housing.exchange@ltu.se</a></p>	

### Information about the institution

FULL LEGAL NAME OF THE INSTITUTION	LULEÅ UNIVERSITY OF TECHNOLOGY
ERASMUS-CODE	S LULEA 01
HEAD OF INSTITUTION	Professor Birgitta Bergvall-Kåreborn
OFFICIAL TITLE USED IN THE INSTITUTION	Vice Chancellor/President
ADDRESS	Porsön, SE-971 87 Luleå, Sweden



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### USEFUL WEBSITES/LINKS

Overview of Institution	<a href="http://www.ltu.se/omltu?l=en">www.ltu.se/omltu?l=en</a>
University Homepage	<a href="http://www.ltu.se/?l=en">www.ltu.se/?l=en</a>
Academic Calendar Dates	Autumn semester August 28, 2017 – January 13, 2018 for FY student, and for Autumn semester students December 22, 2017 Spring semester January 15 – June 2, 2018
Exchange Programme Homepage	<a href="http://www.ltu.se/edu/Exchange-Studies?l=en">www.ltu.se/edu/Exchange-Studies?l=en</a>
Course Description	<a href="http://www.ltu.se/edu/Exchange-Studies/exchangesearch?l=en">www.ltu.se/edu/Exchange-Studies/exchangesearch?l=en</a> 30 ECTS/credits is a full workload/semester (15/15 /quarter) course changes can be difficult for popular courses i.e. Business and economics. Please note that LTU has multiple campuses and it's not possible to commute inbetween them.

### EXCHANGE-RELATED INFORMATION

Restricted Programmes (not open to exchange students)	Health science; Performing art (theater, dance); education
Services available to exchange students	
Application links/forms/procedures	<a href="http://www.ltu.se/edu/Exchange-Studies/Ansokan-och-antagning?l=en">www.ltu.se/edu/Exchange-Studies/Ansokan-och-antagning?l=en</a>
Nomination list from partner university Coordinator	Autumn Semester <b>March 30</b> Spring Semester <b>September 30</b> <a href="https://www.ltu.se/special-polopoly/FormArticle.htm?a=163556&amp;l=en">https://www.ltu.se/special-polopoly/FormArticle.htm?a=163556&amp;l=en</a>
Application deadlines	Autumn Semester <b>April 15</b> Spring Semester <b>October 15</b>
Supporting documents required to be submitted with the exchange application	<ul style="list-style-type: none"> <li>List of courses at LTU (Course Application).</li> <li>Transcripts of records (signed and authorized by home institution).</li> <li>List of present courses not in transcript of records.</li> <li>Information about courses that you previously have taken and not appear in the transcript (only applicable for courses with prerequisites).</li> <li>CV with statement of purpose.</li> <li>Copy of passport or other similar photo ID.</li> <li>Documents confirming special needs – if needed.</li> <li>Audio or video audition file (Only mandatory for music studies)</li> </ul>
When will student receive their acceptance package?	Autumn semester <b>May</b> Spring semester <b>November</b> Letter of Acceptance is issued electronically and arrives by e-mail to the student. It is very important that the e-mail address is correctly written on the application.
Language of instruction	Swedish and English (about 250 courses in English)
TOEFL/ELTS requirements (& terms for waiver for students whose English is not their native language)	Very Good English knowledge is required



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### ACCOMMODATION

When can exchange students move in to the University Residence?	Usually when they arrive about 1 week before they start the semester.
Is student housing available to exchange students?	Yes.
Cost of on-campus accommodation	From 2 900 SEK/month – 4 000 SEK/month.
When to make payment for the on-campus accommodation?	On arrival.
Withdrawal policy	One – Two month in advance depending on which company.

### ARRIVAL/ORIENTATION PROGRAMME

Is Airport Reception available?	Yes. Student who has given information about arrival to LURC will be picked-up during the arrival period. Each student receives information from our student coordinator about housing; arriving; orientation. This information is sent by e-mail so it is very important that the e-mail address to the student is correct and easy to read. <a href="mailto:arrival.exchange@ltu.se">arrival.exchange@ltu.se</a>
Orientation Programme Details	During orientation International Office offers compulsory academic workshops twice a day.
	Autumn semester <b>5 days from mid August</b> Spring semester <b>First days of the semester</b>

### VISA REQUIREMENT/STUDENT'S PASS APPLICATION

What visa should our exchange students apply for?	Contact the nearest Swedish Embassy or Consulate for information about residence permit.
What is the visa application process like?	It can take about two months to obtain a residence visa. You need; <ul style="list-style-type: none"><li>• A valid passport</li><li>• A letter of admission</li><li>• Health insurance valid in Sweden</li><li>• Documents (bank guarantee etc.) stating that you can meet your living expenses throughout your stay in Sweden.</li></ul> The application can be done online at the Swedish Migration Board's website <a href="http://www.migrationsverket.se/English/Private-individuals/Studying-in-Sweden/Universities-and-university-college.html">www.migrationsverket.se/English/Private-individuals/Studying-in-Sweden/Universities-and-university-college.html</a>

### MEDICAL INSURANCE

Is it compulsory for our exchange students to purchase your University/Country Health Plan?	No. The university have an insurance for incoming students. It covers illness, accidents, emergency transport home. <a href="http://www.kammarkollegiet.se/sites/default/files/Terms%20and%20conditions%2015%20StudentIN%20insurance.pdf">www.kammarkollegiet.se/sites/default/files/Terms%20and%20conditions%2015%20StudentIN%20insurance.pdf</a> See <a href="http://www.kammarkollegiet.se/en/insurance-students-and-state-employees/student-insurance/student-exchange-students-sweden">www.kammarkollegiet.se/en/insurance-students-and-state-employees/student-insurance/student-exchange-students-sweden</a> This insurance ONLY cover the student while he/she is in Sweden - not when traveling in other countries.
Cost of University/Country Health Plan	Non.



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**ESTIMATED EXPENSES (IN LOCAL CURRENCY)**

On-campus accommodation	12 500 and 19 000 SEK per semester.
Off-campus accommodation	
Food/meals	About 150 SEK/day.
Local transportation	Bus ticket 30 SEK/single fare. Cheaper if you buy a buss card.
Academic expenses (eg books, stationery)	See below.
Personal Expenses	2 500 – 3 000 SEK/month, academic and personal expenses together.
Other administrative fees	Non. If however the students want to join the sports club there will be additional costs that may vary from year to year.

**SCHOLARSHIP/FINANCIAL AID**

Is any form of scholarship or financial aid available for exchange students?	Non
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**BANKING INFORMATION**

Is there any bank on-campus?	Only ATM-machines
Must our students open a bank account while studying in your university?	Not necessarily

*Warm Welcome to Luleå!*  
*Anna Carin and Inger*





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### HOME UNIVERSITY DETAILS

University's name	
ERASMUS+ code (for EU Universities)	
Country	
Home University Exchange Coordinator	
Coordinator's e-mail	

### NOMINATION LIST FOR LTU AY 2017/2018, semester 2 ( january – june 2018)

No	Given name	Family name	Gender (F/M)	Faculty/College/School (Eng; Business; etc)	Student Type (UG or G)	Period of Exchange	Student's e-mail
1							
2							
3							
4							
5							
6							



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No	Given name	Family name	Gender (F/M)	Faculty/College/School (Eng; Business; etc)	Student Type (UG or G)	Period of Exchange	Student's e-mail
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							