



## Institutional Factsheet – Erasmus+ 2015/16

### Institutional Information

<b>Name of the institution</b>	<b>UNIVERSITY of BREMEN</b>
<b>Erasmus Code</b>	<b>D BREMEN01; PIC: 999987454</b>
<b>Institution website</b>	<a href="http://www.uni-bremen.de/en.html">http://www.uni-bremen.de/en.html</a>

### Contacts International Office

<b>Contact person</b>	<b>Barbara Hasenmüller</b>
<b>Responsibility</b>	Institutional Erasmus Coordinator Contact person for outgoing students/staff
<b>Contact details</b>	Bibliothekstr. 1, D-28359 Bremen, GERMANY Phone: +49 421 218-60362 - Fax: +49 421 218 60370 Email: euprog@uni-bremen.de

<b>Contact person</b>	<b>Cornelia Krain</b>
<b>Responsibility</b>	Contact person for incoming students
<b>Contact details</b>	Phone: +49 421 218 60375 - Fax: +49 421 218 60370 Email: incoming@uni-bremen.de Website : <a href="http://www.uni-bremen.de/en/international/ways-to-the-university-of-bremen/visiting-students-exchange.html">http://www.uni-bremen.de/en/international/ways-to-the-university-of-bremen/visiting-students-exchange.html</a>

### Departmental Erasmus Coordinators

[http://www.uni-bremen.de/fileadmin/user\\_upload/international/EU-Programme/Erasmusbeauftragt.pdf](http://www.uni-bremen.de/fileadmin/user_upload/international/EU-Programme/Erasmusbeauftragt.pdf)

### Academic Calendar 2015/16

<b>Winter Semester 2015/16</b>	
Duration of semester	01.10.2015 - 31.03.2016
Orientation weeks (incl. language course)	21.09.2015 - 09.10.2015
Course/Lecture period	12.10.2015 - 05.02.2016
Course free days:	
Public holiday: Tag der deutschen Einheit	03.10.2015
Christmas Holidays	25/26.12.2015
New Year`s Day	01.01.2016
<b>Summer Semester 2016:</b>	
Duration of semester	01.04.2016 - 30.09.2016
Orientation weeks (incl. language course)	14.03.2016 - 01.04.2016
Course/lecture period	04.04.2016 - 08.07.2016
Course free days	
Good Friday/Easter:	25.03. and 27./28.03.2016
Public holiday: Christi Himmelfahrt	05.05.2016
Pfingsten	15./16.05.2016

## Application Procedure and Admission

<b>Nominations</b>	Please send the list of nominated students to <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a> and to the Departmental Erasmus Coordinator as indicated in the Inter-Institutional Agreement. Required information: Full name of student, subject area of studies, study level, intended period of stay, email contact of student
<b>Nomination deadlines</b>	31 <sup>st</sup> of May for winter semester and whole academic year 30 <sup>th</sup> of November for summer semester
<b>Online application for incoming student</b>	Nominated students are requested to apply online in our databank which will be accessible from May (for winter semester) and December (for summer semester) onwards. Students will receive the link to the online registration databank via email together with instructions on how to use the online application software.  Required Documents: <ul style="list-style-type: none"> <li>• a print-out of the online application form, signed by the student and signed and stamped by the ERASMUS Coordinator of the home university (the signatures on the form sent in need to be originals, copies or scans of signatures cannot be accepted)</li> <li>• a copy of matriculation/enrollment at the home university</li> <li>• relevant language certificates (when applicable)</li> </ul> <p>The documents should be posted at the latest by the 31<sup>st</sup> of July (for winter semester) or the 31<sup>st</sup> of January (for summer semester) to: Universität Bremen Erasmus Office, VWG 0570 Bibliothekstr.1 D - 28359 Bremen GERMANY</p>
<b>Online application deadline</b>	15 <sup>th</sup> of July for winter semester and whole academic year 15 <sup>th</sup> of January for summer semester
<b>Admission</b>	Students will receive an email confirmation of acceptance upon receipt of the original application documents. Students who need a visa to enter Germany will receive a Letter of Acceptance and an Invitation Letter by post for their visa application.

## Academic Information

<b>Course Catalogue</b>	<a href="http://www.uni-bremen.de/en/studies/lecture-courses/courses.html">http://www.uni-bremen.de/en/studies/lecture-courses/courses.html</a> The final version of the course list is usually published in August/September for the winter semester and in February/March for the summer semester.
<b>Teaching Language</b>	The main teaching language at the University of Bremen is German. The recommended German level to follow courses is B2 (according to the European language framework). To view courses taught in English select the respective field of study and then click on the button at the top "English spoken only". There are also courses taught in English in "Global Education" for incoming exchange students. To view courses in Global Education scroll down to the bottom of the course list.
<b>Language Requirements</b>	German: B2 English (for English taught courses only): B2
<b>Grading System</b>	<b>Sehr gut</b> (Marks 1 and 1,3): Very good <b>Gut</b> (Marks 1,7; 2 and 2,3): Good <b>Befriedigend</b> (Marks 2,7; 3 and 3,3): Satisfactory <b>Ausreichend</b> (Marks 3,7 and 4): Sufficient <b>Nicht ausreichend</b> (Mark 5): Not sufficient / fail  An ECTS grading scale is not available.

## Practical Information

<b>Visa</b>	Non-EU citizens have to apply for a student's visa at the nearest German Embassy or Consulate before entering Germany. Invitation Letters and Letters of Acceptance are issued upon receipt of the applications documents. Contact: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a>
<b>Immigration procedure</b>	<u>Registration of Residence</u> (Meldebestätigung) : All foreign incoming students have to register with the city's authorities (BSU) within 2 weeks after taking residence in Bremen. <u>Residence Permit</u> : Non-EU nationals have to apply for a residence permit with the immigration authorities, at the latest 4 weeks before expiry of the entry visa. The newcomer service team will assist with the necessary formalities.
<b>Health insurance</b>	Exchange students are required to have a valid health insurance for the whole duration of their stay that is equivalent to the German statutory health insurance, i.e. unlimited coverage of all treatments (incl. dental, psychological and pregnancy care). <b>EU-Nationals</b> : European Health Insurance Card (EHIC) is accepted (English and French nationals should apply for EHIC as early as possible!) <b>Turkish Nationals</b> : TA11 or TA9 form issued by SSK (Sosyal Sigortalar Kurumu) is also accepted. <b>Non-EU Nationals</b> should buy a German statutory health insurance upon arrival (cost: 78,30 € per month; July 2014) with one of the health insurance companies (AOK, TK) on campus. We recommend an additional travel insurance for the time gap between departure of the home country and the first day of the semester (1.10./1.4.)  Foreign private health insurances for the purpose of visa applications are <b>not accepted</b> if they limit the coverage of cost or the duration of validity. Students will have to buy the statutory health insurance in addition to the foreign private health insurance. Please check with <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a> for advice.
<b>Housing</b>	Website: <a href="http://www.uni-bremen.de/en/international/your-stay-in-bremen/housing.html">http://www.uni-bremen.de/en/international/your-stay-in-bremen/housing.html</a> Students have to notify our accommodation team if they wish to get assistance in finding accommodation by ticking the appropriate box in the online application form. Contact: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a>
<b>Newcomer Service</b>	The "Newcomer Service" for incoming students provides - orientation weeks and German intensive language courses 3 weeks before the start of lectures - special consultation hours of the Erasmus departmental coordinators during the orientation week - advice on all questions regarding arrival, registration, accommodation etc. by student tutors at a "Welcome Desk" - access to our online platform "Newcomer Portal" containing a timeline and many valuable information about living and studying in Bremen. Details will be circulated to all incoming Erasmus Students a few weeks before the start of the semester.
<b>Language courses</b>	There is an optional intensive German language course during the orientation weeks organized by the Goethe Institute Bremen at the cost of approx. 160 Euro (as per July 2014) for a three-weeks-course. Students will receive 6 ECTS upon successful participation (levels A1-B2). Admission only for registered Erasmus students who have participated in the online placement test sent by Goethe Institute after the end of the online registration period. Students will get one German language course for 6 ECTS free of charge during the semester. Placement test before start of lectures is obligatory for participation.
<b>Semester contribution</b>	Students are required to pay a semester contribution (Wintersemester 2014/15: 222,80€) for the "Semesterticket", contribution to the "Studentenwerk" and to the Student Union ("ASTA"). Exchange students are exempted from paying the administrative contribution.
<b>Transportation</b>	Upon payment of the "semester contribution" students will receive a "Semesterticket", so they can use all public transport in and around Bremen free of charge including regional trains to some cities close by. <a href="http://www.asta.uni-bremen.de/service/semesterticket/">http://www.asta.uni-bremen.de/service/semesterticket/</a>
<b>Sports facilities</b>	Sports courses and facilities are available for incoming students on campus for a small administrative fee. <a href="http://www.hospo.uni-bremen.de/">http://www.hospo.uni-bremen.de/</a>