

## Contacts:

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## Student Exchange Information:

Website for exchange students	<a href="http://www.sciencespo-rennes.fr/en/international-programmes.html">http://www.sciencespo-rennes.fr/en/international-programmes.html</a>	
Beginning and end of Semesters	<u>Semester 1</u> Starts: September 9 <sup>th</sup> Ends: December 20 <sup>th</sup>	<u>Semester 2</u> Starts: January 20 <sup>th</sup> Ends: May 29 <sup>th</sup>
Orientation dates (compulsory)	Semester 1: Two weeks before the beginning of semester Students are expected to be present on <b>Monday 26 August 2019*</b>	Semester 2: Two weeks before the beginning of semester Students are expected to be present on <b>Monday 6 January 2020*</b>
Examination Period:	<u>Semester 1</u> Mid-December * for students registered for the 1 <sup>st</sup> semester only. Beginning of January for the others *	<u>Semester 2</u> Mid-May *
Vacation Period(s):	1 week at the end of October + 2 weeks off for Christmas	1 week in February + 1 week in April
* All dates will be confirmed in a letter prior to student's arrival		

### Student exchange programmes:

Two programmes	The programme in French	The programme in English
	<p><b>Certificat d'Etudes Politiques (CEP, 2 semesters) or Attestation d'Etudes Politiques (AEP, 1 semester).</b></p> <p>The students follow two compulsory courses (French language and French history and civilization) and must choose at least 3 courses among those offered in the 1st, 2nd and 4th years (1<sup>st</sup> year Masters). They can choose one course taught in foreign language at the most.</p>	<p><b>Diploma of Political Studies in English (DPSE, 2 semesters) or Certificate of Political Studies in English (CPSE, 1 semester).</b></p> <p>The programme offers a general introduction to the political, social, and cultural landscapes of France and Europe, and examines important issues and debates in France today; all classes are taught in English. The curriculum includes compulsory courses each semester over two semesters. The students who are enrolled in the programme must follow all the courses it includes. The courses are worth either 3 or 6 ECTS per semester.</p> <p>Within these five modules is a compulsory French course – French as a Foreign Language (FLE) – which comprises 4 or 2 hours a week over 12 weeks (48h -6 ECTS or 24h-3 ECTS) in each semester. For the students whose level in French is sufficient, they have to choose a lecture in French. This lecture will be selected among the “conferences de méthodes” offered in the Institute of Political Studies’ programme that is compatible with the students’ schedule. This class will account for 3 ECTS per semester. The other compulsory courses belong to the field of social sciences.</p> <p>The DPSE or the CPSE is awarded to students achieving an overall average mark greater than or equal to 10/20. Students who do not achieve an overall average mark of 10/20 will only be awarded the credits for those courses in which they have achieved the average mark.</p> <p>If students enrolled in Diploma of Political Studies in English obtain satisfactory results in French at the end of the first semester, they may request a transfer to the French Certificate of Political Studies programme in semester 2, giving them access to a wider range of classes, mainly taught in French.</p> <p><b>As this programme is opened to around 30 students, with no or little French upon arrival, Sciences Po Rennes reserves the right to make a selection.</b> If your students are interested in this programme, indicate it on the nomination sheet.</p>
Language requirements for exchange students	Sufficient command of the French language to understand and speak (B1/B2)	No or little French upon arrival. English level: B2

Courses available to exchange students (subject to modifications)	Cf document attached to email (list of courses 2019-2020). Selected students will receive the updated list as soon as possible. You can consult the courses descriptions at: <a href="http://www.sciencespo-rennes.fr/fr/accueil.html">http://www.sciencespo-rennes.fr/fr/accueil.html</a> by clicking on the FORMATION Tab The courses are indicated per year <ul style="list-style-type: none"><li>• <b>Descriptifs de cours</b><ul style="list-style-type: none"><li>• <a href="#">Cours de première année</a></li><li>• <a href="#">Cours de deuxième année</a></li><li>• <a href="#">Cours de quatrième année</a></li></ul></li></ul>	Cf document attached to email (list of courses 2019-2020). Selected students will receive the updated list as soon as possible.	
Optional Internship	International students can do an optional internship at the end of the semester (AEP) or of the academic year (CEP).		
When will transcript be released?	Semester 1: beginning of February Semester 2: beginning of July		
Grading system of the institution	<b>ECTS grade</b>	<b>IEP grade</b>	<b>IEP definition</b>
	A	16 et +	EXCELLENT - outstanding performance with only minor errors
	B	14 – 15	VERY GOOD - above the average standard but with some errors
	C	12 – 13	GOOD - generally sound work with a number of notable errors
	D	11	SATISFACTORY - fair but with significant shortcomings
	E	10	SUFFICIENT - performance meets the minimum criteria
	FX	7 – 8 - 9	FAIL - some more work required before the credit can be awarded

### Application procedure and deadlines:

<b>1) Nominations</b>	Home university announces the names of the selected students to Sciences Po Rennes by completing every data requested in our Excel data-sheet "Announcement" and return it by email to: <a href="mailto:relations.internationales@sciencespo-rennes.fr">relations.internationales@sciencespo-rennes.fr</a> <b>best before 30 April</b> for an admission in September and <b>best before 30 September</b> for an admission in January.
<b>2) Applications</b>	After the nomination, the students will receive the link to complete the on-line application form. This form will be available (in English or in French) in March for an admission in September and in October for an admission in January.  <u>Deadlines for application:</u> <b>31 May</b> for 1 <sup>st</sup> semester or the academic year (for an admission in September) <b>31 October</b> for 2 <sup>nd</sup> semester (for an admission in January)  3) When the application has been submitted with the required documents, the International Relations Office sends a letter of admission or refusal to the students within 4 weeks.

## INFORMATION SHEET 2019-2020

	4) They will receive an information package by email, according to the chosen study program, mid-July for the admission in September or at the end of November for the admission in January.
Relevant documents to be uploaded for application	<ul style="list-style-type: none"> <li>- 1 passport size photo,</li> <li>- Most recent transcript(s) of records,</li> <li>- Proof of language proficiency,</li> <li>- Copy of identity card or passport</li> </ul>

### Additional information:

Visa requirements	<p>A full description of the necessary procedures and documents is available on:</p> <ul style="list-style-type: none"> <li>- the official visa website for France: <a href="https://france-visas.gouv.fr/en_US/web/france-visas/welcome-page">https://france-visas.gouv.fr/en_US/web/france-visas/welcome-page</a></li> <li>- the EU website: <a href="https://ec.europa.eu/immigration/">https://ec.europa.eu/immigration/</a></li> <li>- the website of the Rennes International Mobility Centre: <a href="https://cmirennes.u-bretagne.fr/en/international-student/helping-international-students-settle">https://cmirennes.u-bretagne.fr/en/international-student/helping-international-students-settle</a></li> </ul>
Insurance	<p>Registration to social security is free and mandatory for all students in France, whether French or international.</p> <ul style="list-style-type: none"> <li>- Students who are citizens of a <a href="#">European Union (EU) country</a>, Switzerland, or the European Economic Area (EU + Iceland, Liechtenstein, and Norway), <b>do not need to register</b> with the French social security scheme. All they need is a European Health Insurance Card (EHIC) or a provisional replacement certificate valid at least through the end of the academic year. To learn more, please refer to “<a href="#">Student: your medical expenditure coverage</a>”</li> <li>- Students who are citizens of a non-European Union (EU) country have to subscribe for social security coverage directly on the dedicated website <a href="http://etudiant-etranger.ameli.fr">etudiant-etranger.ameli.fr</a>.</li> </ul> <p>In certain cases, registration with the French Social Security system is not required. Please refer to the section entitled “<b>exceptions</b>” in the article “<a href="#">Foreign student: the French social security registration process</a>”.</p> <p>To top up the reimbursements the student receives from the French Social Security system, he/she may choose to take out supplementary health care insurance. There are a number of mutual funds (“mutuelles”) and private insurance companies that offer a range of contracts with different levels of coverage.</p>
Housing	<p>Sciences Po Rennes has an agreement with CROUS which deals with accommodation in halls of residence. We normally obtain a small number of the rooms we apply for. This is why Sciences Po Rennes can't guarantee a room to each student. Halls of residence are situated approximately a 15 minutes walk from Sciences Po Rennes.</p> <p>Students will be informed of the result of the rooms attribution at the end of June for an admission in September and in November for an admission in January.</p> <p>If Sciences Po Rennes could not reserve a room for your students, the student association "Zephyr" will help them in their research for housing.</p>
Application procedure and deadlines for housing in hall of residence	<p>By completing the section “accommodation” of the application form. Same as application deadlines</p>
Contact for detailed information on housing	<ul style="list-style-type: none"> <li>- Ms Caroline BIARD for an accommodation in Halls of residence (<a href="mailto:relations.internationales@sciencespo-rennes.fr">relations.internationales@sciencespo-rennes.fr</a>)</li> <li>- We are currently working with the student association ZEPHYR (<a href="mailto:zephyrassociation@gmail.com">zephyrassociation@gmail.com</a>) to find solutions for a better organisation of the « flat-hunt ».</li> </ul> <p>Some flats are furnished, but the majority are unfurnished.</p> <ul style="list-style-type: none"> <li>- To find a private accommodation : <a href="https://cmirennes.u-bretagne.fr/en/international-student-your-stay-rennes/finding-accommodation-rennes">https://cmirennes.u-bretagne.fr/en/international-student-your-stay-rennes/finding-accommodation-rennes</a></li> </ul>

### Fees and Others:

Do students need to pay any other fees? (e.g. administration fee)	No
Monthly costs	<p>(1) Housing: <b>244 € / month in Hall of residence</b> (in 2019-2020)            Prices range from <b>400 € to 500 € per month for a studio flat</b>. Before moving into a flat, you will have to provide at least 2 months rent in deposit, so students must bring sufficient money to cover this.</p> <p>Meals: university restaurant ticket : 3,30 € (in 2019/2020)</p> <p>Transportation: 1,50 € for a combined bus + metro ticket</p>
Is arrival pick-up service provided to exchange students? If yes, how do they apply?	<p>Student members of the student association ZEPHYR can pick the exchange students up at the airport or railway station. Contact them at:  <a href="mailto:zephyrassociation@gmail.com">zephyrassociation@gmail.com</a></p>

Since 1998 a representative of foreign students has been elected at the Administration Board of Sciences Po Rennes. This allows our foreign guests to express their remarks, suggestions and criticisms during the decision-process of the Institute.

Each semester, Sciences Po Rennes recruits invited professors with a research and teaching approach. We would like the academic to work both on research topics with professors from Sciences Po Rennes and on our course offering in direct contact with students.  
 To be selected, academics must send their CV to Didier MINEUR at [didier.mineur@sciencespo-rennes.fr](mailto:didier.mineur@sciencespo-rennes.fr)

*updated 11/2019*