General e-mail contact | INCOMING EXCHANGE: studentexchange.incoming@skema.edu

INTERNATIONAL OFFICE

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ERASMUS CODE: F SOPHIA 01

INSTITUTIONAL CONTACTS

- Patrice HOUDAYER, Vice Dean International, Programs and Student Life
  patrice.houdayer@skema.edu
- Stephanie SCHULZ, International Coordinator - Inbound Exchanges
  stephanie.schulz@skema.edu
- Claire METZGER, International Coordinator - BBA double degree
  (2-year mobility - International partners)
  claire.metzger@skema.edu
- Fannie BLAS, Project Manager for International Development
  fannie.blas@skema.edu

GENERAL E-MAIL
- General e-mail contact INCOMING EXCHANGE: studentexchange.incoming@skema.edu
- General e-mail contact OUTGOING EXCHANGE: studentexchange.outgoing@skema.edu

INCOMING EXCHANGE STUDENT INFORMATION

ACADEMIC CALENDAR
FALL SEMESTER: August/September to December
SPRING SEMESTER: January to April/May

DEADLINES
NOMINATION | Fall semester: End of April
APPLICATION | Spring semester: End of October

APPLICATION PROCEDURE
Online application; supporting documents are outlined therein

LANGUAGE REQUIREMENTS
Regular Exchange Students: TOEFL (550 ITP, 79 iBT), TOEIC 830, IELTS 6.5
Dual Degree Exchange Students: TOEFL (570 ITP, 88 iBT), TOEIC 870, IELTS 7

PROGRAMS AVAILABLE FOR EXCHANGE STUDENTS
Master Program - http://www.skema.edu/international/Exchange%20IN/grande-ecole-programme
Areas of concentration: Business and Management, Project Management, Marketing, Finance and Accounting, Strategy, Entrepreneurship
Grading system: From 0 to 20, 20 being the best mark. Passing grade: 10 with a corresponding GPA out of 4.

BBA Program - http://www.skema.edu/international/Exchange%20IN/bachelor-programme
Areas of concentration: Finance, Management, Marketing, Entrepreneurship, Environmental Management, Global Business
Grading system: US based. Grading scale from 0 to 4. Passing grade: C (2.0). Transcripts also show ECTS grades (A - E)

ORIENTATION
Incoming exchange students must participate in the Orientation Day which takes place at the beginning of each semester. The Orientation Day introduces students to the various services and systems in operation at SKEMA Business School. They will get all the academic and practical information they need for their studies: confirmation of course choices, class schedule, student card, computer account, campus tour, Residence Permit information, presentation of student associations.

VISA INFORMATION
Non-European students coming to SKEMA in France for more than 3 months need a long-stay student visa and must apply for a Residence Permit when they arrive at SKEMA. They will be assisted by the International Office. International students studying in Raleigh, Suzhou or Belo Horizonte will also be assisted to prepare their student visas. Sophia Antipolis campus: residencepermits@skema.edu | Lille campus: residencepermits@skema.edu | Paris campus: residencepermitsparis@skema.edu | Raleigh, Suzhou, Belo Horizonte: international.campuses@skema.edu

INTERNATIONAL STUDENT GUIDE
All practical information will be available on SKEMA’s online platform “Welcome Pack”. After completing the online application, students accepted for an exchange will receive an email with their login and password to access this platform.
SKEMA CAMPUSES GENERAL INFORMATION

SOPHIA ANTIPOLIS - France
General background: The Sophia Antipolis campus is located on the French Riviera in Sophia Antipolis, a technology park which is home to several famous companies, research institutes and schools of higher education. Most of SKEMA’s students live either in Antibes or Juan les Pins, coastal towns close to Sophia Antipolis, easily accessible by bus.

Food: Lunch can be bought at the cafeteria for €3.25 from Monday to Friday. Sandwiches and salad bar are also available as well as micro-ovens for students’ use.

Transport: Most students fly to Nice Côte d’Azur Airport, which is 45 minutes’ drive from Sophia Antipolis campus. There is a bus line run by the General Council of the PACA region that costs €1.50. All main locations around the campus are accessible by bus. There are two kinds of plans available for students: a monthly plan (Subscribers under 26 years old: €30 - Subscribers over 26 years old: €10).

Campus facilities: Computer labs and wireless networks are available on campus. 2. Tracking rooms, 6. Amphitheaters from 150 to 600 seats, 50 Lecture rooms from 20 to 80 seats. Multimedia library.

HOUSING ON FRENCH CAMPUSES: SKEMA campuses in France do not have on-campus accommodation but we have agreements with a number of residences located in the campus area. Housing usually costs an average of €300 to €800 per month. SKEMA provides a housing portal to assist students. For further information: housing@skema.edu

HEALTH INSURANCE FOR THE FRENCH CAMPUSES: Exchange students are required to arrange their own insurance covering illnesses and accidents during the period of their stay in France. All the international students attending SKEMA on exchange must purchase health insurance before applying for their student visa. Non EU citizen students studying for more than three months at SKEMA, are required to enroll in the French “Sécurité Sociale” once they arrive in France. All students must have repatriation coverage during their stay at the host country.

Raleigh - NC - USA
General background: The SKEMA US campus is situated in Raleigh, North Carolina, about 1h by plane from NYC. The SKEMA building is located on the Centennial campus of our partner North Carolina State University and is surrounded by many international companies.

Housing & Food: SKEMA provides students with a Raleigh housing guide which includes a number of student residences located on and around campus. All apartments are close to the SKEMA campus (access by bus) and fully equipped. The housing usually costs an average of ¥550/¥1000 per month. Students can eat at university dining halls (cafeterias) or at several small restaurants/bistros on campus which serve breakfast, lunch and dinner.

Transport: The nearest airport to SKEMA US campus is Raleigh/Durham International Airport (RDU) which is about 24 km away. Your student ID gives access to the free Wolfline bus transport to go anywhere on campus and in Raleigh.

Campus facilities: Students have access to all NCSU facilities including impressive sporting facilities and libraries, bus lines, health center, dining halls, and much more.

Lille - France
General background: The Lille campus is located in the town center between the two railway stations (Lille Flandres & Lille Europe), next to the old town and the business center. Lille is only 1 hour from Paris, 38 minutes from Brussels and 1h20mn from London. Lille is the main student town after Paris. The region is well known for its dynamic economic activity: several companies have set up their headquarters here in order to be logistically at the center of Europe.

Food: Students can eat at the University Restaurant near the school. On the campus, a cafeteria offers quick snacks at reasonable prices. The school is located above the shopping center where you can find Carrefour supermarket.

Transport: Most students arrive either at the Lille Flandres station or the Lille Europe station. Iliîva is the company that runs all the buses, tramways and metro. They offer low prices for students under 28.

Campus facilities: There are computer labs and wireless networks on the Lille campus, including the library and the common facilities.

PARIS LA DÉFENSE - France
General background: The campus is situated in the modern Pôle Universitaire Léonard de Vinci, in La Défense. An area with 150,000 employees, 1,500 companies (15 out of the first 50 worldwide) and 20,000 inhabitants. Near Paris center: 10 minutes from the Champs-Élysées and 20 minutes from the Eiffel Tower.

Food: 1 Cafeteria + 3 self-service restaurants inside the Pôle Universitaire Léonard de Vinci

Transport: Most students arrive either at Roissy Charles de Gaulle airport or Orly airport. Students take the metro subway or bus to get to campus.

Campus facilities: Free access computer stations Free Internet access 11 lecture theatres amphitheaters from 125 to 250 seats Student halls

BELO HORIZONTE - Brazil
General background: Belo Horizonte, Brazil’s third most important city for business, is 360km from Rio de Janeiro and 500km from São Paulo. It is ranked among the 10 most dynamic cities for business in Latin America by the magazine América Economia and is also considered the Brazilian Silicon Valley with more than 200 startups and 10 incubators. Students have classes on two sites: the downtown campus located 30km from Belo Horizonte and the Nova Lima campus located 20km from Belo Horizonte.

Housing & Food: SKEMA has negotiated a certain number of apartments in hotel residences close to the campus. The housing usually costs an average of €350 per month.

Transport: To get from the airport to campus, students can go by taxi (5h10mn - cost 200 RmB), train (9h30mn - cost 120 RmB) or bus (2h00mn - cost 120 RmB). As a service to students, SKEMA will be organizing shuttle buses from Shanghai Pudong Airport to Suzhou campus on selected dates at the beginning of each semester (cost of 200 RmB).

Campus facilities: All essential services are available on campus: restaurants, laundromat, travel agent, phone card kiosk, buses, taxis, etc. Nearby, there is a large library and sport facility.

Suzhou - China
General background: Suzhou has been called the Venice of the East because of its many canals, beautiful natural environment and traditional gardens. Situated one hour from Shanghai (2nd industrial city of China), Suzhou is a well-known high-techology center with 18% of the top 500 companies in the world.

Housing & Food: SKEMA has negotiated a certain number of apartments close to the campus. The housing usually costs an average of ¥350 per month. On campus, students can eat at several small restaurants and fast food restaurants which are all reasonably priced. Students can also prepare meals in their flats which are conveniently located to school.

Transport: To get from the airport to campus, students can go by taxi (2h30mn & cost 600-800 RmB), train (9h30mn - cost 120 RmB) or bus (2h00mn - cost 120 RmB). As a service to students, SKEMA will be organizing shuttle buses from Shanghai Pudong Airport to Suzhou campus on selected dates at the beginning of each semester (cost of 200 RmB).

Campus facilities: All essential services are available on campus: restaurants, laundromat, travel agent, phone card kiosk, buses, taxis, etc. Nearby, there is a large library and sport facility.

TO PREPARE STUDENT’S DEPARTURE ONCE SELECTED, CONTACT: Amanda NAGEL, International Office Manager international.camuses@skema.edu