1. **INSTITUTION CONTACT**
Léa Senn
Associate Director International Education
Global Engagement and International Education – UCSC International
Via Carducci, 28/30
20123 Milano, Italy
Office Telephone: +39.02.7234.5804
E-mail: lea.senn@unicatt.it

International Student Services contacts:
Francesca De Martini, francesca.demartini1@unicatt.it, +39.02.7234.5221
Laura Ferrari, laura.ferrari@unicatt.it, +39.02.7234.5802
Francesca Pasta, francesca.pasta@unicatt.it, +39.02.7234.5217
Alicia Maria Quijano, aliciamaria.quijano@unicatt.it, +39.02.7234.5114

Primary contact for all types of inquiry: international.advisor@unicatt.it. Students are invited to contact the office via this e-mail address prior to their arrival and to make general inquiries regarding the planning of their study period abroad.

<table>
<thead>
<tr>
<th>Staff</th>
<th>Service</th>
<th>Contact details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Ferrari</td>
<td>Academic Curriculum Courses</td>
<td><a href="mailto:laura.ferrari@unicatt.it">laura.ferrari@unicatt.it</a></td>
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<td>Francesca De Martini</td>
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<tr>
<td>Alicia Maria Quijano</td>
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<tr>
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<tr>
<td>Clara Anghileri</td>
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</tbody>
</table>

Office hours: from Monday to Friday 9.30AM – 12.30PM. Afternoon: 2.00PM – 5.00PM.
Instructions if contact person is not available:
Central Office: 02.7234.5114 (from 9.00AM to 5.00PM, Mon-Fri)

Instructions and contact information in case of emergency only occurring outside of business hours:
Mobile phone: +39 3316222874.

2. **OFFICIAL ARRIVAL DATE**

**IMPORTANT NOTICE:**
For the Spring Semester 2021, Cattolica will not allow in person participation. Students will only be admitted and enrolled in coursework delivered remotely.

**Starting Date of the Semester**

Semester 2 (Spring 2021) February 16, 2021
3. **ACADEMICS**

Students can choose to build their own semester of study by selecting courses from two curricula:

- UCSC University Academic Curriculum
- UCSC International Curriculum.

Before applying participants should be aware of the requirements, these can be found at the following link [https://international.unicatt.it/ucscinternational-semester-programs-exchange-program-in-milan](https://international.unicatt.it/ucscinternational-semester-programs-exchange-program-in-milan)

Note that applicants for UCSC coursework in Italian must provide an Italian Language Proficiency Report indicating a minimum proficiency level of B2. Applicants will have access to the form upon application. The form needs to be filled both by the student and an Italian language instructor and be attached to the application online. Applicants that cannot provide the Italian Language Proficiency Report upon application or those who, upon application, do not meet the proficiency level of B2 are required to enrol in Semester Italian Language Course.

Note that applicants for UCSC coursework in English who are non-native speakers must provide evidence of B2 or equivalent English language proficiency. Example of minimum requirements: TOEFL iBT 79, IELTS 6, Cambridge B2 First (FCE), or comparable certification; or have successfully completed a degree programme taught in English; or currently studying in English at their home institution. **NOTE:** Due to the pandemic, aware that many language testing centers may not be accessible, Università Cattolica will be accepting for admissions to the Spring Semester test results from Duolingo ([https://englishtest.duolingo.com/](https://englishtest.duolingo.com/))

**UCSC UNIVERSITY ACADEMIC CURRICULUM & UCSC INTERNATIONAL CURRICULUM**

[https://international.unicatt.it/ucscinternational-exchange-program-in-milan-ucsc-international-curriculum](https://international.unicatt.it/ucscinternational-exchange-program-in-milan-ucsc-international-curriculum)

**UCSC UNIVERSITY ACADEMIC CURRICULUM**

[https://international.unicatt.it/ucscinternational-course-details-ucsc-academic-curriculum](https://international.unicatt.it/ucscinternational-course-details-ucsc-academic-curriculum)

N.B.: For courses belonging to the School of Economics, Undergraduate and Graduate degrees in English running on a Quarter System, do take note of the following course schedule:

- **Quarter 1:** mid-September – mid-December (Including mid-term and final exams)
- **Quarter 2:** beginning of January – beginning of April (Including mid-term and final exams)
- **Quarter 3:** beginning of April – End of July (Including mid-term and final exams)

Should your students choose courses belonging to Quarter 2, which falls between the first and second semester, they will be required to follow classes from January and they will have to attend a dedicated info-session which will be schedule on January 7 or 8, 2021.

N.B. 2: Some of the schools may have a different start date of classes in the Spring semester. Check always the UCSC Academic Calendar at this page: [https://international.unicatt.it/ucscinternational-UCSC%20Academic%20Calendar%202020_21.pdf](https://international.unicatt.it/ucscinternational-UCSC%20Academic%20Calendar%202020_21.pdf)

**Academic Notes**

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution’s policies and procedures regarding this matter.

**UCSC University Academic Curriculum:**
- Students will be allowed to take classes from LAUREA TRIENNALE* and LAUREA MAGISTRALE
- Students will be allowed to take classes from all Faculties/Departments
- Note that the Faculty of Law offers mostly year-long courses
- Students are advised to enrol in the Italian language course since most classes and exams are totally run in Italian
- Students will not have to register for courses prior to the beginning of classes; they will be required to submit their Study Plan later during the semester and register online via their iCatt personal page for examinations
Course attendance is strongly recommended.

Students may opt among three possible final examination dates for most of the courses; the Faculty of Economics in English has only two possible final examination dates per each session.

**UCSC INTERNATIONAL CURRICULUM**
https://international.unicatt.it/ucscinternational-course-details-ucsc-international-curriculum

**Academic Notes**

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution’s policies and procedures regarding this matter.

**UCSC International Curriculum:**
- The International Curriculum courses are elective courses within the Facoltà di Scienze Linguistiche e Letterature Straniere degree course. Elective courses account for 6 ECTS and 44 contact hours. **Exceptionally for this SPRING 2021, Erasmus+ students are allowed to select more than 1 course from the online International Curriculum and will likely have to complement their course load with UCSC Academic Curriculum Courses in order to satisfy their home institution course load requirements**
- Students will be asked to pay an activity registration fee of 45 € (except for participants admitted through Direct-Enrolment)
- Non-E.U. students taking courses within the International Curriculum usually enrol in 4 area courses and 1 of the Italian Language course (semester Italian Language course)
- Students will receive all the information related to course schedule and registration instructions before the beginning of classes
- Students will be required to register online. Detailed information will be sent directly to students on this matter. The registration will be on a first-come, first-served basis.
- Students will be required to regularly attend courses. They will have one midterm and one final examination (other forms of assessment may be used and may vary depending on the course)

4. **DESCRIPTION OF ORIENTATION PROGRAMME**

UCSC International organizes one virtual Orientation Event at the beginning of each semester. UCSC strongly invites the students to take part to the event.

The 3-day Orientation Event programme consists of:
*Day 1 (Tuesday morning/afternoon):* Welcome speech and ESN ice breaking activities;
*Day 2 (Wednesday morning/afternoon):* Info session on UCSC International Curriculum and UCSC Academic Curriculum;
*Day 3 (Thursday morning/afternoon):* Italian Language course presentation and Q&A info session

During the orientation students will be informed on how to organize their course schedule, select courses, guided in experiencing the tools used for virtual distance learning (i.e.: TEAMS; Blackboard Collaborate Ultra etc..)

5. **SEMESTER ITALIAN LANGUAGE COURSES**

Semester Italian language courses are offered throughout the semester and in conjunction with the other academic coursework. The courses are recommended for all participants but not compulsory.

Semester language courses are fee-paying courses (see table below). Participants will receive further information upon acceptance. Specific deadlines will be given to enrol

Dates: During the semester

Level of instruction: from Absolute Beginner to Advanced, depending on the number of applicants.

For more information, contact Laura Ferrari (laura.ferrari@unicatt.it).

Course Description: the semester Italian Language course consists in 44 hours (45 minutes each, 6 ECTS credits). It includes grammar workshops. Upon payment of the course fee students will have to take an online placement test in order to assess which level is the most appropriate. This also applies to beginners. Attendance is mandatory.
<table>
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<tr>
<th>Exchange students</th>
<th>Fee-paying students (direct enrolment)</th>
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<td>Semester only € 400</td>
<td>Semester only € 30</td>
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6. ENROLLMENT FEE

As part of their enrolment, all E.U. and Non-E.U. students are required to pay a mandatory non-refundable fee of € 80 (included in direct enrolment tuition benefits) for the entire duration of enrolment.

7. TRANSCRIPT ISSUANCE

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<tr>
<th></th>
<th>Semester 1</th>
<th>Late February</th>
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<tbody>
<tr>
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<td>Semester 2</td>
<td>End of July</td>
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<tr>
<td>Full Year</td>
<td>End of July</td>
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Procedure in order to ensure timely processing of transcripts: students need to close online their career through ICATT (the Cattolica students personal page) prior to their departure or once they will have received all the grades relevant to the completion of their academic career. Once the academic career will be closed, Cattolica will be able to issue the Transcript of Records. Additionally, students can download from their ICATT page a self-certification which reports their academic career as provisional Transcript of Records. This document cannot substitute the official Transcript of Records issued by Università Cattolica to the students’ home University. Students who take late exams may experience some delay in receiving transcript. Please notify International Student Services of any home institution deadline for receiving transcript for graduation, etc.

Final Transcript of Record is issued only at the end of the study period at Cattolica.

IMPORTANT INFORMATION:

Università Cattolica will communicate the opening of the nomination period for the Spring 2021 virtual semester shortly and the finalised list of UCSC International Curriculum courses for the Spring in November.